



# ***Action Plan 2019***

***Department of State Accounts  
Ministry of Finance***

***GENERAL TREASURY  
COLOMBO 01***

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# 01. About the Department

## 1.1 Our vision

To be the “Center for Excellence in Government Financial Information”.

## 1.2 Our Mission

Maintaining the centralized computer base financial information system as the apex body of preparing the consolidated financial statements of the Government to its all stakeholders and facilitate the Government Ministries and Departments with financial information for decision making.

## 1.3 Policy

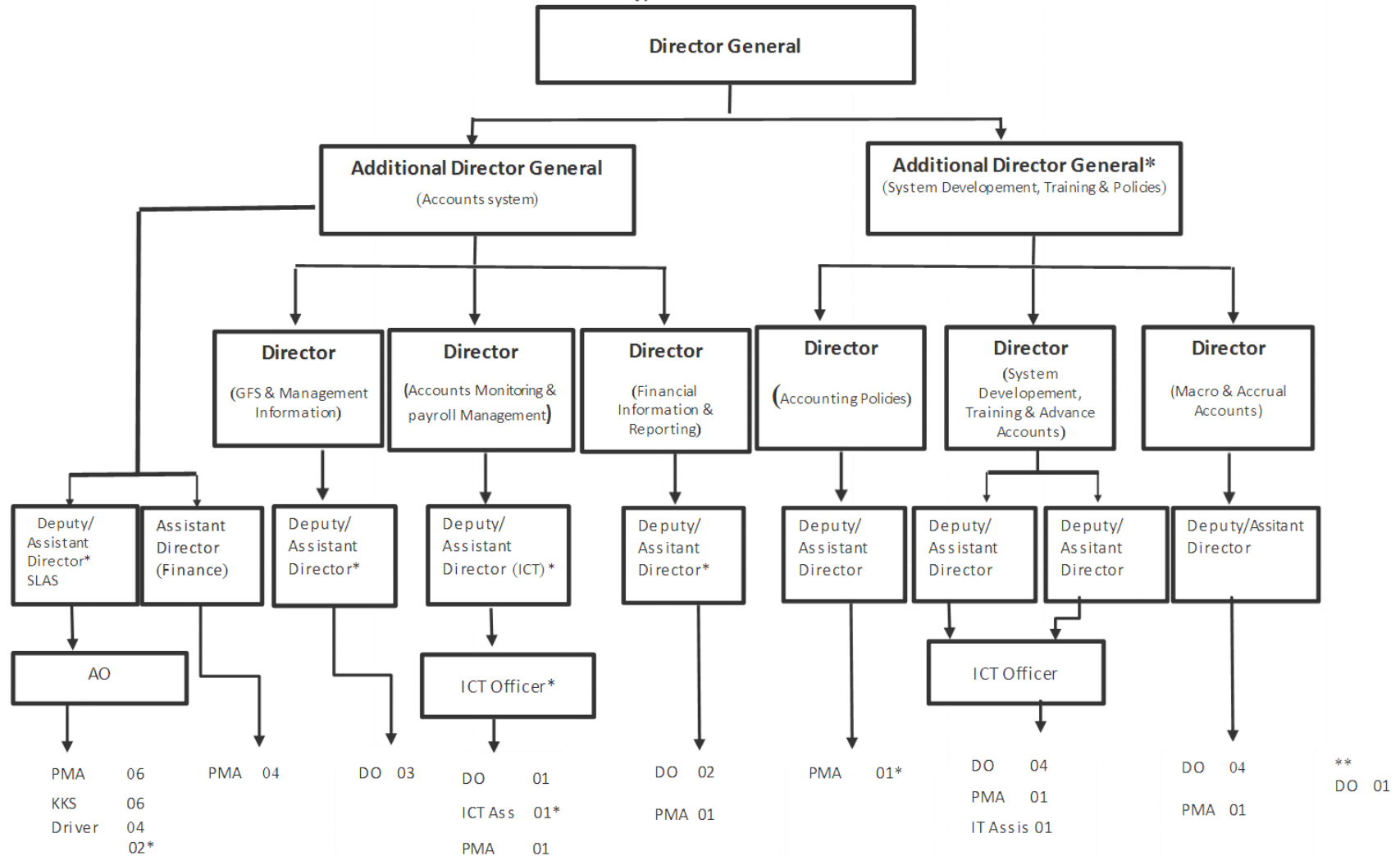
Provide comparable, comprehensive, integrated government financial information in a timely manner based on national & international standards & best practices.

## 1.4 Strategies

- 1 Develop and maintain an integrated financial information system for Government Ministries and Departments, in keeping with the generally accepted accounting policies and best practices.
- 2 Gradually updated the present financial reporting system by integrating and modifying.
- 3 Sharing knowledge through participatory management approach nationally and internationally in regard to financial reporting.
- 4 Building up linkages with national and international reputed accounting bodies to develop accounting best practices.
- 5 Practicing the best human resource management strategies to absorb and retain quality human resources in the Department.
- 6 Formulating policies, guidelines and circulars to improve financial reporting of the Government.
- 7 Introduction and implementing a proper and transparent financial reporting system for efficient and quality public financial control.

## 02. Administration & Financial Responsibilities of the Department

### 2.1 Organization Structure



\* Vacant

\*\* A Development Officer post was approved upto 09.05.2025 in accordance with PA circular 21/88 due to one development officer was permanently disabled by a terrorist attack.

## 2.2 Cadre Details

	Position	Salary Code	Approved Cadre	Existing cadre	Vacant
(a)	Director General	SL-3	1	1	-
(b)	Additional Director General	SL-3	2	1	1
(c)	Director	SL-1	6	6	-
(d)	Dy/Asst. Director (SLAcS)	SL-1	7	4	3
(e)	Dy/Asst. Director (SLAS)	SL-1	1	-	1
(f)	Asst. Director (ITC)	SL-1	1	-	1
(g)	Administrative Officer	MN-7	1	1	-
(h)	ICT Officer	MN-6	2	1	1
(i)	Development Officer	MN-4	15	15	-
(j)	Management Assistant	MN-2	15	14	1
(k)	ICT Assistant	MT-1	2	1	1
(l)	Office Employ Assistant	PL-1	6	6	-
(m)	Driver	PL-3	6	4	2
	<b>TOTAL CADRE</b>		<b>65</b>	<b>54</b>	<b>11</b>

### 03. Activity Plan for the year 2019

Strategy No.	Proposed Activity	* Allocation (Rs.'000)	Date of commencement	Date of completion	Financial Target (Rs.'000) Cumulative				Physical Targets (%) Cumulative				Output or Indicator	Implementing Agency	Responsible by	Contact no	Remarks
					Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4					
1,6 & 7	<b>1. Record financial transactions of all ministries and departments through Centralized Accounting System</b>	2,099												Macro & Accrual Accounts Division	Director	0112-484753	
	1.1 Monthly updating annual budgetary allocation based on FR transfer and additional allocation		01.01.2019	31.12.2019	524	1,047	1,572	2,099	25	50	75	100	Ensure updated budgetary provision reflect in the accounting system				
	1.2 Reconciliation and monitoring of expenditure and revenue data of ministries/ departments / special spending agencies		01.01.2019	31.12.2019					25	50	75	100	Ensure expenditure is within the allocation & identify deviations in revenue				
	1.3 Open & Maintain Main Ledger Accounts		01.01.2019	31.12.2019					25	50	75	100	Consistent Chart of Accounts				
	1.4 Rectify accounting deficiencies / discrepancies in financial reporting data & provide necessary guidance to correct them		01.01.2019	31.12.2019					25	50	75	100	Accurate financial data				
	1.5 Issue necessary instructions to provincial councils on submissions of financial statements & collect provincial government financial information monthly		01.01.2019	31.12.2019					25	50	75	100	provide Provincial Councils information along with Government financial statements				

1 & 6	<b>2. Provide accounting information for preparation of annual financial statements</b>	2,099																	Macro & Accrual Accounts Division	Director	0112 484 753
	2.1 Provide revenue, expenditure and main ledger account details to spending agencies		01.01.2019	31.03.2019	2,099					100											
1, 6 & 7	<b>3. Prepare annual financial statements</b>	2,099																			
	3.1 Compilation & submission of Financial Statements to the Auditor General		01.01.2019	31.03.2019	524	1,047	1,572	2,099		100											
	3.2 Collection of annual financial statements from RO, CAO & AO and preparation of Consolidated financial statements		01.01.2019	30.06.2019						25	100										
	3.3 Formulate policies, guidelines circulars in order to improve financial reporting standards of the country		01.01.2019	31.12.2019						25	50	75	100								
	3.4 Recording and reconciliation of non financial assets		01.01.2019	31.12.2019						25	50	75	100								

1,6 & 7	3.5 Issue new Circulars to ensure effective Public Financial Management		01.01.2019	31.12.2019					25	50	75	100	Minimize misuse and misconduct public money	Macro & Accrual Accounts Division	Director	0112-484753
	3.6 Provide required instructions and clarifications for accounting issues raised by ministries/department		01.01.2019	31.12.2019					25	50	75	100	Ensure smooth functions of accounting and reporting procedure			
	3.7 Prepare accumulated commitment and liability reports for ministry/department wise		01.01.2019	31.03.2019					100				Assessment of Commitment and Liability at the end of year			
	3.8 Supervise and monitor the recording of fixed assets by spending agencies through the fixed assets management module of the CIGAS		01.01.2019	31.12.2019					25	50	75	100	Ensure accuracy and completeness of fixed asset value			
	3.9 Capitalization of borrowing cost of the foreign funded loan projects		01.01.2019	31.12.2019					25	50	75	100	Ensure that Financial Statement show the accurate cost of foreign loan project			
	3.10 Provide technical assistance to spending agencies to resolve accounting related issues		01.01.2019	31.12.2019					25	50	75	100	Ensure relevant and reliable financial information and Ensure uniformity of accounting treatment to same issues			



1, 4, 6 & 7	3.11 Introduction and implementation of new accounting methods in accordance with timely requirements relating to financial reporting		01.01.2019	31.12.2019					25	50	75	100	Ensure quality and transparency of financial information reporting	Macro & Accrual Accounts Division	Director	0112-484753
	3.12 Improve accounting methods suitable for treasury requirements in accordance with generally accepted accounting policies		01.01.2019	31.12.2019					25	50	75	100	Improve practicability of accounting standards			
	3.13 Provide necessary support and guidance to implement ITMIS program and assist to enter existing accounting system data to new accounting system		01.01.2019	31.12.2019					25	50	75	100	Ensure implementation of new accounting system effectively.			

2, 4 & 7	<b>4. Process of transforming Government Accounting System from Modified Cash basis to Accrual basis</b>	2,099			524	1,047	1,572	2,099						Macro & Accrual Accounts Division	Director	0112-484753
	4.1 Improve the financial reporting system by adopting accounting standards as appropriate in order to gradually move to accrual based accounting standards		01.01.2019	31.12.2019					Through out the year				Improved financial reporting			
	4.1.1 Prerequisite Actions															
	4.1.1.1. Perform a detailed gap analysis															
	4.1.1.2. Bring or amend relevant regulations		01.01.2019	31.12.2019					25	75	100	100	New Regulations or amendments on regulations			
	4.1.1.3 Identify changes to be made for accounting policies and systems		01.01.2019	31.12.2019					20	50	100	100	A report			
4.1.1.4 Develop unified chart of accounts which can be used by every government institutions		01.01.2019	31.12.2019					25	50	100	100	A new chart of accounts				

2, 4 & 7	<b>4.1.2. Recognition, measurement &amp; disclosure of Assets</b>											Macro & Accrual Accounts Division	Director	0112 - 484 - 753		
	4.1.2.1 Verify the completeness and the accuracy of the non moving - assets valuations (Land & Buildings)		01.01.2019	31.12.2020					-	25	50				100	A verification Report
	4.1.2.2 Rectify the issues arising from the above valuation and implement the remedies		01.01.2019	31.12.2020					-	-	50				100	No of issues rectified
	4.1.2.3 verify the accuracy and completeness of identification of moving non financial assets		01.01.2019	31.12.2022					-	-	50				100	A Guideline
	4.1.2.4 Recognition and measurement of inventories		01.01.2019	31.12.2022					-	25	50				100	A Guideline
	4.1.2.5 Recognition of receivables and prepayments		01.01.2019	31.12.2021					-	25	50				100	A Guideline
	<b>4.1.3. Recognition, measurement &amp; disclosure of Liabilities</b>															
	4.1.3.1 Recognition of liabilities and commitments		01.01.2019	31.12.2020					-	25	50				100	A Guideline
	4.1.3.2 Rectify any issues arising from recognition and measurement of commitments and liabilities		01.01.2019	31.12.2020					-	25	50				100	A Guideline
	4.1.3.3 Recognition of payables and dues		01.01.2019	31.12.2021					-	25	50				100	A Guideline

2, 4 & 7	<b>4.1.4. Recognition, measurement &amp; disclosure of Revenue &amp; Expenses</b>											Macro & Accrual Accounts Division	Director	0112 484 753		
	4.1.4.1 Recognition measurement and relevant disclosures of non-tax revenue on accrual basis.		01.01.2019	31.12.2021					-	25	50				100	A Guideline
	4.1.4.2 Recognition measurement and relevant disclosures of expenses on accrual basis.		01.01.2019	31.12.2021					-	25	50				100	A Guideline
	<b>4.1.5. Presentation of Financial Statements</b>															
	4.1.5.1. Preparation of accrual base financial statements by each Ministries/Department		01.01.2019	31.12.2027					-	-	50				100	No of institutions
	4.1.5.2 Preparation of Central Government Financial Statements		01.01.2019	31.12.2025					-	-	50				100	Produced Financial Statement
	<b>4.1.6. Auditing (Improvement of internal audit function)</b>															
	4.1.6.1 Liaise with external auditor to assess impact of changes on audit process		01.01.2019	31.12.2021					-	25	50				100	No of meetings & agreed process
	4.1.6.2 identify role of internal audit during the change process		01.01.2019	31.12.2022					-	25	50				100	No of meetings & agreed process

2, 4 & 7	<b>4.1.7. System Development &amp; Training</b>												Macro & Accrual Accounts Division	Director	0112-484753		
	4.1.7.1 System Development for both in-house developed (CIGAS) and outsourced (TMIS) systems enabling accrual accounting		01.01.2019	31.12.2021					-	20	50	100				Changes made to systems	
	4.1.7.2 Prepare training strategies to train project team and end users about accrual accounting, related accounting standards (SLPSAS/IPSAS) and computer literacy		01.01.2019	31.12.2021					-	25	50	100				No of training programmes	
	<b>4.2 Develop Accounting methodology suitable for interim period until accounts are prepared on accrual basis</b>		01.01.2019	31.12.2019					25	50	75	100	ensure preparation of financial statements based on accounting methodology acceptable to the Audit.				
1,3 & 6	<b>5. Amalgamate the provincial Council financial information monthly</b>	1,116	01.01.2019	31.12.2019	279	558	837	1,116	25	50	75	100	Provide Provincial Councils information to the Government financial statements	Government Financial Statistics & Management Information Division	Director	0112-484649	
	<b>6. Assist to value and account Non Financial Assets possessed by the Central Government</b>	1,116															
	6.1 Monitor the valuation process and accounting of Non-Financial assets including Land & Buildings of the Central Government		01.01.2019	31.12.2019		279	558	837	1,116								Availability of Land & Buildings value for the purpose of reporting in final accounts & GFS
	6.2 Co-ordinate the Ministries and Departments in valuation and accounting process.		01.01.2019	31.12.2019													Real time reporting system
1, 3 & 6	<b>7. Assist to implement Government Finance Statistics Manual 2014</b>	1,116	01.01.2019	31.12.2019					25	50	75	100					
	7.1 Classification of financial data in line with GFSM 2014 and compilation of Government Finance Statistics		01.01.2019	31.12.2019	279	558	837	1,116	25	50	75	100	Reporting GFS in line with 2014 manual				

1	<b>8. Maintain &amp; Co-ordinate Crown Agent Accounts</b>	1,116												Government Financial Statistics & Management Information Division	Director	0112		
	8.1 Operate Crown Agent account in order to procure goods on behalf of the government agencies		01.01.2019	31.12.2019	279	558	837	1,116	25	50	75	100	Facilitate continuous and timely supply of urgent pharmaceuticals and other government imports			484		649
1	<b>9. Assisting Committee on Public Accounts (COPA)</b>	1,116																
	9.1 Represent and assist committee on Public Accounts (COPA) and coordinate COPA matters		01.01.2019	31.12.2019	279	558	837	1,116	25	50	75	100	Improved Public Financial Management System					
2 & 7	<b>10. Implementation of the New Payroll Application, Train and provide recommendations for continuous development of the New Payroll Application</b>	1,862												Accounts Monitoring & Payroll Management Division	Director	0112		
	10.1 Continuous development of new Payroll system in accordance with new initiatives and user feedback		01.01.2019	31.12.2019	465	930	1,395	1,862	25	50	75	100	Ensuring the availability of updated new Payroll System			484		733
	10.2 Rectification of all errors and shortcomings identified in the new Payroll Application		01.01.2019	31.12.2019					25	50	75	100	Error free Payroll System					

2 & 3	10.3 Conduct awareness / training programmes on new Payroll system		01.01.2019	31.12.2019					25	50	75	100	No. of Training Programs conducted	Accounts Monitoring & Payroll Management Division	Director	0112-484733
	10.4 Maintain a Helpdesk to assist Payroll users		01.01.2019	31.12.2019					25	50	75	100	No. of instances where advices / assistances were provided			
6 & 7	11. Collection of Deposit Account Reconciliation Statements and Age Analysis Reports as at 31st December 2018 from Ministries/ Departments	1,862	01.01.2019	31.12.2019	465	930	1,395	1,862		50	80	100	Resolving inconsistencies with Book Balances of Deposit Accounts of the Treasury and the balances of the respective Departments  Advised to act in accordance with FR .571 regarding deposits exceeding 2 years & Taking action to settle the debit balances in			
	11.1 Opening new deposit accounts		01.01.2019	31.12.2019					25	50	75	100	Providing new deposit numbers to relevant Ministries/ Departments			

6 & 7	11.2 Closure of old Deposit Accounts at the request of relevant Ministries /Departments		01.01.2019	31.12.2019					25	50	75	100	Close the deposit accounts and notify the relevant Ministries /Departments	Accounts Monitoring & Payroll Management Division	Director	0112 - 484 733
2, 6 & 7	12. Make aware the relevant institutions to take actions to solve the deficiencies identified by the Auditor General in the Appropriation Account	2,789	01.01.2019	31.12.2019		1,395	2,092	2,789		50	75	100	Presenting an Appropriation Account in accordance with the rules and regulations by the Ministries	Financial Information & Reporting Division	Director	0112 - 484 737
1	<b>13. Provide required financial information to prepare financial statements of Central Government Institutions</b>	2,789														
	13.1 Preparation of Treasury main accounting database including National Budget data & all main ledger/sub ledger accounts		01.01.2019 01.01.2019	31.03.2019 28.02.2019					15 10	- 35	- 60	- 85	Accurate financial information			
	13.2 Reconcile AS 400 system data with the appropriation act and National Budget Estimate for and report deviations if any		01.01.2019 01.01.2019	28.02.2019 31.03.2019	697	1,395	2,092	2,789	15 10	- 35	- 60	- 85	Accurate financial information			
	13.3 Validation of monthly summaries in line with National Budget codes		01.01.2019 01.01.2019	28.02.2019 31.12.2019					15 10	- 35	- 60	- 85	Reconciled reliable timely financial data			

1	13.4 Operation of AS 400 system along with an alternate system to ensure accurate & timely financial information		01.01.2019	31.12.2019					25	50	75	100	Maintain uninterrupted service	Financial Information & Reporting Division	Director	0112-484737
	13.5 Obtain monthly summaries of accounts from around accounting heads via e-mails		01.01.2019 01.01.2019	28.02.2019 31.12.2019					15 10	- 35	- 60	- 85	Timely information			
	13.6 Check accounting entries in the summaries with pre-determined check list and inform deficiencies to the relevant spending agencies		01.01.2019 01.01.2019	28.02.2019 31.12.2019					15 10	- 35	- 60	- 85	Accurate financial data			
	13.7 Insert monthly accounting information in to AS 400 Treasury Accounting System and take corrective actions for further detected errors		01.01.2019 01.01.2019	28.02.2019 31.12.2019					15 10	- 35	- 60	- 85	Accurate financial reports			
	13.8 Maintain and update accounting data base as required		01.01.2019	31.12.2019					25	50	75	100	Accurate database			
	13.9 Process collected data and publish via department website with the assistance of ITD		01.01.2019	31.12.2019					25	50	75	100	Transparency in financial reporting			



4	<b>14. Provide monthly financial statistics for preparation of National Accounts</b>	2,789													Financial Information & Reporting Division	Director	0112-484737
	14.1 Provide national accounting data to CBSL, Department of Census and Statistics and other relevant stakeholders		01.01.2019	31.12.2019	697	1,395	2,092	2,789	25	50	75	100		Financial Statistics for Decision Making			
	14.2 Providing historical accounting data as required by stakeholders		01.01.2019	31.12.2019					25	50	75	100		Accessibility to Financial information			
1, 6 & 7	<b>15. Provide guidance and technical support to monitor Central Government Advance Account Activities</b>	3,952													System Development, Training & Advance Accounts Division	Director	0112-484735
	15.1 Operate Treasury Miscellaneous Advance account & advances for payments on behalf of other Governments		01.01.2019	31.12.2019	988	1,976	2,964	3,952						Efficient payment & recovery system in Treasury Miscellaneous Advance account			
1, 6 & 7	15.2 Monitoring Stores, Commercial & Special Advance Account activities		01.01.2019	31.12.2019										Efficient payment & recovery system in advance "B" account & ensure smooth functioning of Stores & Commercial advance accounts Consolidated public officer's outstanding loan scheduls	System Development, Training & Advance Accounts Division	Director	0112-484735
	15.3 Providing training, guidance & Technical support to the Central Government Advance Account Activities		01.01.2019	31.12.2019										Smooth functioning of all advance accounts activities			

1, 2 & 3	<b>16. Training, continuous development &amp; implementation of New CIGAS programme</b>	3,952																System Development, Training & Advance Accounts Division	Director	0112 484 735
	16.1 Continuous development of new CIGAS system to facilitate new initiatives and user feedback	01.01.2019	31.12.2019					25	50	75	100	Ensure improved and updated financial reporting system in place								
	16.2 Rectify all issues and shortcomings identified in the CIGAS	01.01.2019	31.12.2019	988	1,976	2,964	3,952	25	50	75	100	Proper functioning updated system								
	16.3 Organize and Conduct awareness/training programmes on new CIGAS and asset management	01.01.2019	31.12.2019					30	50	70	100	Improved financial reporting system								
	16.4 Maintain Helpdesk to assist CIGAS users	01.01.2019	31.12.2019					25	50	75	100	Smooth operation of CIGAS								
	16.5 System Development																			
	16.5.1 Designed and developed a report for trial balance for each and every Heads to enable them to prepare the set of accounting in accordance with the SAD Circular No: 266/2018	01.01.2019	31.12.2019					25	50	75	100	No of trial balance reports issued to the each and every spending Agency								

1, 2 & 3	16.5.2 Uploading the Central Government Assets in to the server to make available to view the each and every spending agencies individual Asset from the Network server by Treasury. And also it will have to access spending agencies to enter opening balance or asset purchasing via online.		01.01.2019	31.12.2019					25	50	75	100	Maintain the system with ability to view Assets through the server and data entry in real time.	System Development, Training & Advance Accounts Division	Director	0112-484735
	16.5.3 Make the system available to enter mobilization advance with regard to the other Ministries construction of building (2104) vote.		01.01.2019	31.12.2019					25	50	75	100	Develop & maintain the system as proposed.			
	16.5.4 Develop more functionalities to the Asset Management Module		01.01.2019	31.12.2019					25	50	75	100	Improved non financial asset management and reporting at the spending unit levels			
	16.5.5 In order to maintain the asset accounting, the purchase of asset except the acquisition of capital asset vote should be accounted through passed by a journal. This facility has to be developed.		01.01.2019	31.12.2019					25	50	75	100	Maintain the system by improving further required Developments			

2, 3 & 7	<b>17. Provide application for installation of existing Government Payroll System (GPS) in Government Institutions</b>	3,952												System Development, Training & Advance Accounts Division	Director	0112-484735
	17.1 Issue & update 7.1 DOS version of GPS application		01.01.2019	31.12.2019					25	50	75	100	Install & Operate GPS system in every government institution			
	17.2 Rectify issues identified regarding GPS application		01.01.2019	31.12.2019	988	1,976	2,964	3,952	25	50	75	100	Proper functioning updated system			
	17.3 Assist to training programs organized relating to GPS application		01.01.2019	31.12.2019					25	55	70	100	Improved Government Payroll System			

5	<b>18. Financial Management</b>	5,000											Finance Division	Assistant Director	0112-484736
	18.1 Prepare procurement plan		01.01.2019										Annual procurement plan		
	18.2 Prepare Financial Statements, Annual reconciliation statement of advance to public officers		01.01.2019	31.12.2019									Financial Statement 2018		
	18.3 Prepare annual expenditure estimate for the year 2020.		01.01.2019										Annual expenditure report 2020		
	18.4 Prepare and submit of monthly accounts		Throughout the year		1,250	2,500	3,750	5,000					Monthly accounts		
	18.5 Prepare bank reconciliation		Monthly										Monthly bank reconciliation		
	18.6 Reply of Audit quarries		Throughout the year										No of Reply Audit quarries		
	18.7 Close of Accounts - 2019		31 <sup>st</sup> December										Completed Accounts -2019		
18.8 Activities relation to Public Service Mutual Guarantee Association		Throughout the year										No of guarantees issued			

3 & 5	<b>19. General Administration</b>	601																All Divisions	All Directors		
	19.1 Coordinate ITMIS activities in relation SAD		Throughout the year															No of ITMIS activities			
	19.2 Implementation of ITMIS pilot project		Throughout the year	150	300	450	601											No of project activities	Financial Information & Reporting Division	Director/M	0112-484737
	<b>20. Maintain efficient and skilled work force in the Department</b>	17,826																	Administration Division	ADG	0112-484898
	20.1 Develop a Simple, Paperless Resource sharing Efficient, Accurate and Disciplined Culture (SPREAD) in the Department		Throughout the year																Improved working environment		
	20.2 Maintain a smooth working environment in the premises		Throughout the year	4,455	8,913	13,368	17,826												Quality Public Service		
20.3 Development of processes, general administration and training, knowledge building and sharing		Throughout the year																Skilled human resources & provide quality service			

3 & 5	20.4 Prepare Performance Report 2019		01.02.2019	31.03.2019														completed Performance Report	Administration Division	ADG/AO	0112-484898
	20.5 Prepare Annual Action Plan 2020		15.11.2019	15.12.2019														Completed Annual Action Plan 2020			
	20.6 Approve salary increment, loan and leave		Throughout the year															No of Approved salary increments and loan		DG/ADG	
	20.7 Update personal Files of the staff																		No of Updated personal Files		AO
	20.8 Manage vehicle fleet																		No of vehicle fleet		AO
	20.9 Conduct the Annual Board of Survey		01.01.2019	31.03.2019														Board of the Survey report 2018		AO	

Statements of Monthly/Quarterly Cash Flow as per approved expenditure Plans for the year 2019

Name of the Ministry/ Departments/ District Secretariat : Department of State Accounts

Head No : 250

	Expenditure items (with Expenditure Codes)	Cash requirement for the approved expenditure plans												Rs.'000				
		Jan	Feb	March	1st Qtr Total	April	May	June	2nd Qtr Total	July	Aug.	Sep.	3rd Qtr Total	Oct	Nov.	Dec	4th Qtr Total	Grand Total
I	Salaries and allowances (1001 and 1003)	3,005	3,005	3,005	9,015	3,005												12,020
	Other Allowances paid with salary (except object code 1003)	443	443	443	1,329	443												1,772
II	Overtime and Holiday pay (1002)	75	75	75	225	75												300
III	All other Recurrent Expenditure	500	700	700	1,900	638												2,538
	<b>Total Recurrent</b>	<b>4,023</b>	<b>4,223</b>	<b>4,223</b>	<b>12,469</b>	<b>4,161</b>												<b>16,630</b>
IV	Reimbursable Foreign Aid	-	-	-	-	-												-
V	Other all Capital Expenses	100	300	120	520	200												720
VI	Public Officers Advance Account	350	700	600	1,650	424												2,074
VII	Deposit Accounts	-	-	-	-	-												-
VIII	Other Advances Accounts	267	266	266	799	268												1,067
IX	Crown Agent	23,741	17,850	25,200	66,791	18,000												84,791
	<b>Grand Total</b>	<b>28,481</b>	<b>23,339</b>	<b>30,409</b>	<b>82,229</b>	<b>23,053</b>	-	-	-	-	-	-	-	-	-	-	-	<b>105,282</b>

All the information given in the above table is certified as correct.

Prepared By :- *l.l.c.h.l.b.i.j*  
Checked By :- *af*

Chief Financial Officer/ Chief Accountant/Director(Finance) - Signature : *T. Naleen Ossen*

**T. Naleen Ossen**  
Additional Director General  
Department of State Accounts  
General Treasury  
Colombo 01.

Name :  
Official Stamp

Date :- 16/01/2019

\* This amount should be tallied with grand total in column no.11 of the Form No:TOD/IMP/01

**Procurement plan for the year 2019**

**Department of State Accounts**

Department / Line Agency / Ministry	Type of Procurement (Goods, Works, Equipment & Services etc.)	Estimated Cost (Rs. Mn.)	Source of Financing / Name of the Donor	Procurement method ICB, NCB and National Shopping etc.)	Level of Authority (CAPC, MPC, DPC, PPC ect.)	Priority Status U = Urgent P= Priority N = Normal	Current Status of Procurement Preparedness activities	Scheduled date of Commencement	Scheduled date of Completion	Remarks
Department of State Accounts	<b>Works</b>									
	Building Renovation	* 0.75	Domestic Funds	shopping	DPC/HD	N	_	01.01.2019	31.12.2019	* Additional Allocation are expected to be obtained.
	<b>Goods</b>									
	Stationery and Office Requisites	1.25	Domestic Funds	Shopping	DPC/ HD	N	_	01.01.2019	31.12.2019	
	Diets and Uniforms	0.2	Do	Do	HD	N	_	01.01.2019	31.12.2019	
	Furniture & Office Equipments	0.6	Do	Do	DPC/ HD	N	_	01.01.2019	31.12.2019	
	UPS									
	Half Door Cupboard									
	Executive Chair									
	Book Binding Machine									
	Laser pointer									
	Executive Table									
	Visitors chair									
	Printers									
<b>Related services</b>										
<b>Consultant services</b>										

Prepared By :

Checked By :

Approved By -----  
Director General  
.01.2019